

Board of Education Regular Meeting

October 18, 2022

6:00 P.M.

**Zanesville City Schools
Zanesville Middle School
1429 Blue Ave.
Zanesville, Ohio 43701**

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Bret Hickman

Janet Long



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Bret Hickman, Kyle Baldwin
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Kyle Baldwin, Valencia Clark
Business Advisory Council – Lori Lee, Janet Long

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

Zanesville Middle School - College and Career Readiness Presentation

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education at the Regular Meeting on September 20, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. September Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the September 2022 minutes, bank reconciliation and financial reports for Zanesville Community High School.

4. Budget - Zanesville Community High School

Approve the 2022-2023 budget for the Zanesville Community High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation - Certificated

Approve the resignation of Kendra Byrne, Teacher at Zanesville High School, effective September 23, 2022. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

2. Resignation - Administrative Support

Approve the resignation of Roger Cook, retire/rehire, 21st Century and ZCS Afterschool Program Coordinator, effective June 13, 2023. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

3. Resignation - Classified

Approve the resignation of Keyle Anderson, Educational Aide at National Road Elementary, effective September 9, 2022. Reason for resignation is personal.

Approve the resignation of Sydnee Greiner, Van Aide, effective August 25, 2022. Reason for resignation is personal.

Approve the resignation of Makenzie Newsom, Educational Aide at National Road Elementary, effective October 7, 2022. Reason for resignation is personal.

Approve the resignation of Talya Insley, Educational Aide at Zanesville High School, effective October 18, 2022. Reason for resignation is personal.

Approve the resignation of Ellie Wolfe, Special Education Aide at Zane Grey Elementary, effective October 11, 2022. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. Employment - Classified

Approve the employment of Allison Murphy, Educational Aide at John McIntire Elementary, effective September 26, 2022 pending certification and background check. Salary will be Regular Aide w/AA, step 0 from the appropriate salary schedule.

Approve the employment of Judith Gaumer, Food Service at Zane Grey Intermediate, effective September 23, 2022 pending certification and background check. Salary will be Class II, step 3 from the appropriate salary schedule.

Approve the employment of Teresa Mayle, Transportation, effective September 23, 2022 pending certification and background check. Salary will be Transportation, step 2 from the appropriate salary schedule.

Approve the employment of Portsha Baker, Educational Aide at Zane Grey Elementary, effective October 11, 2022 pending certification and background check. Salary will be MD Aide w/AA, step 0 from the appropriate salary schedule.

Approve the employment of Melissa Dansby, 3 Hour Food Service at Zane Grey Elementary, effective September 22, 2022 pending certification and background check. Salary will be Cafeteria II, step 0 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

5. Employment - Substitutes

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

| Substitute Teachers | | | |
|---------------------|-------------|--|--|
| Kade Hambel | Kyler Brock | | |

| Substitute Aides/Bus Aides | | | |
|----------------------------|----------------|-------------|--|
| Kelsey Royer | Amanda Coletta | Lori Peairs | |

| Substitute Cafeteria | | | |
|----------------------|--|--|--|
| Greg Gaumer | | | |

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

6. Employee Transfer - Classified

Approve the transfer of Mike Barrett, Custodian at Zane Grey Elementary, to reflect Head Custodian at Zane Grey Elementary, effective September 22, 2022 pending certification and background check. Rate of pay is Maintenance I, step 6 from the appropriate salary schedule.

Approve the transfer of Kathy Butcher, 3 Hour Food Service at Zanesville Middle School to reflect 7 Hour Food Service at Zanesville Middle School, effective October 3, 2022 pending certification and background check. Rate of pay to remain the same.

Approve the transfer of Amanda Butcher, 6 Hour Food Service at Zane Grey Intermediate to reflect 7 Hour Head Cook at Zanesville High School, effective October 4, 2022 pending certification and background check. Rate of pay is Cafeteria III, step 6 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

7. Supplemental Contracts

Approve the resignation of Shawn McVicker as Freshman Boys Basketball coach for 2022-2023 effective September 19, 2022.

Approve the resignation of Natasha Woerner as Foreign Language Advisor at Zanesville High school effective for the 2022-2023 school year. Reason for resignation is personal.

Approve a correction to previously approved supplemental contracts for Elizabeth Wright to reflect Mentor Teacher at ZHS, Class IX, step 5 and Department Head (Social Studies) to reflect Class IX, step 3.

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

Approve the following Supplemental contracts as listed for 2022-2023 school year pending required certification and background check:

| First Name | Last Name | Season | Sport/Bldg | Position | Exp. | Class |
|------------|------------|--------|-------------------|-----------------------|------|-------|
| Jeff | Moody | Spring | Tennis - Boys | Varsity Head Coach | 4 | IV |
| Kyler | Brock | Spring | Track - Boys | Varsity Coach | 1 | IV |
| Kelly | Brock | Spring | Track - Girls | Assist. Varsity Coach | 0 | VII |
| Ryley | McGee | Spring | Track | Middle School Coach | 3 | VIII |
| Benjamin | Maniaci | Spring | Track | Middle School Coach | 2 | VIII |
| Jennifer | Winland | Spring | Track | Middle School Coach | 2 | VIII |
| Allen | Harris | Winter | Basketball - Boys | Freshman Head Coach | 0 | VII |
| Samuel | Hart | Annual | ZHS | eSports Advisor | 0 | VII |
| Cole | Pennington | Annual | ZHS | Vocal Music Director | 1 | VII |
| Heather | McFerren | Annual | ZHS | Comus Advisor 1/2 | 8 | VII |

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

8. FMLA Leave of Absence

Approve an FMLA leave of absence for Mercedes Tonnous, Teacher at Zanesville Middle School, effective September 14, 2022 to November 29, 2022.

Approve an FMLA leave of absence for David Balo, Teacher at Zanesville High School, effective September 20, 2022 to September 19, 2023.

Approve an FMLA leave of absence for Amanda Hitchcock, Teacher at Zane Grey Elementary, effective November 9, 2022 to January 4, 2023.

Approve an FMLA leave of absence for Cassandra Dawson, Educational Aide at Zane Grey Intermediate, effective September 10, 2022 to September 11, 2023.

Approve an FMLA leave of absence for Patricia Morgan, Educational Aide at Zane Grey Elementary, effective October 3, 2022 to October 2, 2023.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

9. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2022-2023 school year pending appropriate backgrounds checks:

| Name | Building | Type |
|---------------------|-----------------|-------------|
| Chris Cavanaugh | ZMS/ZHS | Band |
| Stacy McGee | ZGE | Parent |
| Madison Winland | JME/ZGI/ZMS | Community |
| Brigitta Smith | JME | Parent |
| Jody Worstall | JME | Parent |
| Kristen Hardcastle | JME | Parent |
| Keisha Haren | JME | Parent |
| Jeanne Morton | JME | Parent |
| Shandi Miller | JME | Parent |
| Cheyenne Stemm | JME | Parent |
| Kaleigh Devoll | JME | Parent |
| Jere Kay Gardner | JME | Community |
| Katie Brauning | JME | Parent |
| Stacie Renee Curtis | JME | Parent |
| Shelley Ford | ZGE | Parent |
| Tina Bagley | ZGE | Parent |
| Jacob Butler | ZGI | Parent |
| Justin Murrey | ZHS | Parent |

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

10. 21st Century Program - Teachers/Aides

Approve the following personnel as listed as 21st Century After-School teachers at the rate of \$30 per hour for a portion of the 2022-2023 school year. Teachers will be funded by 21st Century funds.

Andrea Minnich

Approve the following personnel as listed as 21st Century After-School aides at the rate of \$15 per hour for a portion of the 2022-2023 school year. Aides will be funded by 21st Century funds.

Matt McCandlish

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

11. After School Program - Aides

Approve the following personnel as listed as After-School Program aides at a rate of \$15 per hour for a portion of the 2022-2023 school year: Teachers will be funded by Muskingum Behavioral Health Grant funds.

April Mihalko

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

12. Stipend - Afterschool Program

Approve to compensate Roger Cook in the amount of \$2,000 for duties performed in the Zanesville City Schools Afterschool programs during the 2022-2023 school year. Funds from the Summer Learning and Afterschool Opportunities Grant secured by the Muskingum County Drug Alcohol and Substance Abuse Council on behalf of Zanesville City Schools will be utilized.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

13. Resolution - Employment of Substitutes

Approve the attached resolution regarding qualifications for the hiring of Substitute Teachers due to COVID-19 for the 2022-2023 and 2023-2024 school years.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

14. Eagle Wings Academy Agreement

Approve an agreement with Eagle Wings Academy to provide education for one of our students for the 2022-2023 school year. Cost not to exceed \$27,000.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

15. Safehouse Preparatory Center Agreement

Approve to enter into an agreement with Safehouse Preparatory Center to provide the education to our student while housed at their treatment center. Cost will be \$200.00 per day, not to exceed \$36,000.00 for the 2022-2023 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

16. School Calendar 2023-2024

Approve the attached school calendar for the 2023-2024 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

17. Memorandum of Understanding - Zanesville Education Association

Approve the attached Memorandum of Understanding with the Zanesville Education Association to update Section 12.3 of the current agreement dated August 1, 2021 to July 31, 2024. This change will be effective for 2023-2024 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

18. Youth Villages. Inc. Agreement

Approve to enter into an agreement with Youth Villages, Inc. to provide educational services for a student while placed in their care. Cost will be \$186.20 per day for 180 days per the 2022-2023 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

19. Shared Service Agreement - West Muskingum Local School District

Approve a shared service agreement with the West Muskingum Local School District to provide transportation for a Zanesville City Schools student to Eagle Wings Academy in Licking County. This agreement is in effect from September 1, 2022 through May 30, 2023 and currently has no cost.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

20. Policy Items and Forms for Approval:

Policies for Approval:

| | |
|----------------|--|
| Policy 1617 | Weapons |
| Policy 2220 | Adoption of Courses of Study |
| Policy 2280 | Preschool Program |
| Policy 2430 | District Sponsored Clubs and Activities |
| Policy 2431 | Career Advising |
| Policy 3120.08 | Employment of Personnel for Co-Curricular/Extra Curricular Activities |
| Policy 3217 | Weapons |
| Policy 4217 | Weapons |
| Policy 5111 | Eligibility of Resident/Non-Resident Students |
| Policy 5336 | Care of Students with Diabetes |
| Policy 5460.01 | Diploma Deferral |
| Policy 7440 | Facility Security |
| Policy 7440.03 | Small Unmanned Aircraft Systems |
| Policy 8210 | School Calendar |
| Policy 8320 | Personnel Files |
| Policy 8330 | Student Records |
| Policy 8600 | Transportation |

Forms for approval:

Form 5630.02 F1 Incident Report

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Lee
Audit Committee – Bret Hickman and Kyle Baldwin
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Kyle Baldwin and Valencia Clark
Business Advisory Council – Lori Lee and Janet Long

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

N. EXECUTIVE SESSION (con't)

_____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action

_____ conference with an attorney

_____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ matters required by federal law or state statues to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman